



Bhavnagar University
Bhavnagar
Diploma in Labour Laws and Practice.

Law D.L.P.R.1

No candidate shall be admitted to the examination of the Diploma in Labour Laws and practice unless he has passed the Bachelor's Degree Examination of any University in any faculty, and has after passing the said examination he has duly kept his two terms of this course in this University. The candidates shall be required to keep two thirds presence of the total number of lectures.

Law D.L.P.R.2

Candidates will be required to answer the following five papers each caring 100 marks and or three hours duration.

Paper I	: Industrial Dispute Act 1947 with industrial employment standing orders act, with Gujarat Rules. (All with latest amendments)	100 Marks
Paper II	: A. Indian Factories Act 1948 with Gujarat Rules	- 60Marks
	B. Bombay Shop and Establishment Act with Rules	-40 Marks
	(All with latest amendments)	100 Marks
Paper III	: A. The Bombay Industrial Relations Act 1946 with Gujarat Rules and with standing orders and rules.	-35 Marks
	B. Minimum wages Act with Gujarat Rules	-15 Marks
	(All with latest amendments)	100 Marks
Paper IV	: A. Workmen Compensation Act with Gujarat Rules	-60 Marks
	B. Payment of wages Act	-20 Marks
	C. Provident Fund Act with Rules.	-20 Marks
	(All with latest amendments)	100 Marks

Paper V	: A. Labour Economics, General Principles of Labour Movement. Relationship between Labours.	-85 Marks
	B. Trade Union Act 1926	-15Marks
	(All with latest amendments)	100 Marks

Law D.L.P.R.3

The syllabus in the various subjects will be as above

Prescribed Readings:

Government publications with rules with suitable English or Gujarati Books with commentary

Law D.L.P.R.4

To pass the examination the candidate must have

- A. Obtained 33 marks, in each paper and
- B. Must have obtained 50% of the total marks obtainable.

Those of the successful candidates who obtain 66% or more of the total marks obtainable will be placed in First Class and those obtaining less than 66% will be laced in Second Class, but the candidate who fails in examination but obtains fifty or more marks in any one subject will be exempted from appearing in that subject in the next two exemption and who passes with keeping exemption will be placed in pass class.

7. Grievance Handling, Counseling Employees
8. Personnel Communications, workers, Participation.
9. Human Capital
10. Selecting the Right Man for the Job, Recruitment Policies
11. Employee Performance Appraisal, The Rewards system.
12. Need Based & Result Oriented Training(Mentorship)
13. Employee safety & Health
14. Organization & Management Development
15. Salary & Wage Administration
16. The Personnel Office
17. Employee Benefits Programmes, Community Welfare & Development
18. Personnel Audit, Mistakes a Personnel man should not make
19. The Domestic Enquiry
20. Union Management - Collective Bargaining
21. Personnel Management in India
22. Development workable personnel policies.



Bhavnagar University
Bhavnagar

Diploma in Taxation Laws and Practice.

Law D.T.P.O.I

No candidate shall be admitted to the examination of the Diploma in Taxation Laws and practice unless he has passed the B.Com. or the LL.B. Degree Examination of this University or of any other University recognized as equivalent thereto and has after passing the said examination duly kept his terms in this University. The candidate shall be required to keep two - thirds of the total number of lectures.

Law D.T.P.R.1

Candidates will be required to answer the following five papers each caring 100 marks and or three hours duration.

- Paper I** : 1. Indian Income Tax Act and its Rules with latest Amendments
100 Marks
- Paper II** : 2. a) Gujarat Sales Tax Act and its Rules with latest Amendments & (85)
100 Marks
b) Central sales Tax Act and its Rules with latest amendments &(15)
- Paper III** 3. a) Service Tax Act-(60)
b) Central Tax Act-(40)
100 Marks
- Paper IV** 4.a) Bombay Stamp Act with latest amendments (40)
b) Gujarat Professional Act with latest amendments (15)
c) Sections and rules relating to Imposition of Taxes (45)
1. Gujarat Panchayat Act.
2. Gujarat Municipalities Act.

3. Municipal Corporation Act.

Paper V 5) Accountancy 100 Marks

1. Rojmel - day book
2. Ledger-Posting.
3. Trial balance
4. Trading Account
5. Profit & Loss Account
6. Balance sheet of Sole - trading concern and partnership
7. Petty cash Book
8. Bank Reconciliation
9. Partnership Accounts
10. Elementary Theory of Accountancy

Law D.T.P.R.2

The syllabus in the various subjects will be as above

Prescribed Readings:

For Papers I to IV-Government publications with rules with suitable English or Gujarati Books with commentary. For Paper -V Book of Accountancy (in Gujarati) Dwi Nondhi Nama Paddhati by D.J.Rana, Published by B.S. Shah Parakashan.

Law D.T.P.R.3

To pass the examination the candidate must have

- A. Obtained 33% marks, in each paper and
- B. Must have obtained 50% of the total marks obtainable.

Those of the successful candidates who obtain 66% or more of the total marks obtainable will be placed in First Class and those obtaining less than 66% will be laced in Second Class,

Add: The candidate who fails in examination but obtains fifty or more marks in any one subject will be exempted from appearing in that subject in the next two exemption and who passes with keeping exemption will be placed in pass class.